

Human Rights and Equality Institution of Türkiye Academic Journal Publication Rules

1. The Academic Journal of the Human Rights and Equality Institution of Türkiye, published since 2018, is published twice a year as a peer-reviewed journal.
2. Turkish and English articles are published in the journal.
3. Articles are sent to the Journal through the Dergipark system. Articles to be sent to the journal should not have been published elsewhere or should not be in the process of being evaluated for publication. Authors are responsible for the originality and confirmation of the sources.
4. The journal includes scientific articles, compilations, translations and studies on human rights. The articles should be original, raising awareness about human rights, educational and creating a different perspective. In the articles, the criteria of being based on research, contributing to the field, and examining new and different developments are taken into consideration.
5. Manuscripts should be fluent, comprehensible, in accordance with language, spelling and scientific citation rules.
6. Author information should not be included in the article so that the names of the authors are not known during the peer review process. For the articles deemed suitable for publication at the end of the peer-review process, the author information will be written in Times New Roman font with the first letters capitalized, 11-point and italic.

It will be possible to include the title, institution, orcid number and e-mail information by adding a footnote with a * sign next to the author's name. In articles with more than one author, the name of the [Corresponding Author] should be stated in the footnotes to ensure communication.

7. The Title of the Article should reflect the content concisely and clearly. The title should be written in all capital letters, Times New Roman font, 12-points, bold and in the middle of the line. There should be a 6 pt. space after the title. The English title should be written in Times New Roman font, 12 points, bold, in the middle of the line, and the first letter of the words should be capitalized. The article title should not exceed 12 words.
8. On the first page of the articles includes the name of the study, a summary of 150 to 300 words and 5 keywords (minimum 3, maximum 7) in Turkish and English.
9. The headings in the article should be arranged as follows:

I. BOLD AND ALL CAPS

A. BOLD and ALL CAPS

1. Bold and Only Initial Letters Capitalized

a. Bold and Only Initial Letters Capitalized

I. Bold and Only Initial Letters Capitalized

- 10.** Citations within the article should be made according to the in-text citation (APA) method. The source of the quotations in the text should be written in parentheses as shown below. Footnotes at the bottom of the page should only be used for annotations.
- 11.** In order to show the source of the quotations made in the text, the surname of the author, if there is more than one author, the surnames of them, publication date, the number of the cited page are indicated in parentheses after the end of the sentence or paragraph. Different examples are given below.

Single author source:

(Altıparmak, 2015: 25).

Source with two authors:

(Canatan and Hıdır, 2007: 99-104).

Source with more than two authors:

If there are more than two authors, only the surname of the first author is given; for others, “et al.” statement is written.

(Durmuş et al., 2016: 45).

Institutional publications:

For the first reference;

(National Library Publications [NLP], 2016: 144)

For subsequent references (NLP, 2016: 159)

Author's works published in the same year:

(Yıldırım, 2019a: 44-47).

(Yıldırım, 2019b: 78, 81).

(Yıldırım, 2019c: 109).

Authors with the same surname:

(C. Aktaş, 2018: 29)

(S. Aktaş, 2019: 49)

Source without author:

If the title of the work is long, the first two words are taken.

(Human Rights, 2015: 154).

(International Law, 2018: 164).

Source with no publication date:

With the abbreviation n.d. , it is indicated that there is no date.

(Öztürk, n.d.:68).

Citing Multiple Sources:

(Alkaş, 2017: 81; Ceren, 2018: 72; Altan, 2019: 47).

Works of the Same Author with Different Dates:

(Altan, 2019: 47; 2020: 126).

Indirect Citation:

(Quoted by: Özdemir, 2018: 124).

12. All sources in the text of the article should be in the Bibliography. The bibliography should start on a new page at the end of the text, and the references should be written in alphabetical order according to the surname of the author, in 10-font size and justified.

Single-authored book:

Surname, N. (Year). Title of Book (Italic), City: Publisher.

Ekşi, N. (2016). *Foreigners and International Protection Law*, Istanbul: Beta Publishing House.

Book with multiple authors:

Surname, N., Surname, N., Surname, N. (Year). Title of Book (Italic), City: Publisher.

Canatan, K., Hıdır, Ö. (2007). *Islamophobia and Anti-Islamism in the Western World*, Ankara: Eskiye Publishing.

Tezcan, D., Erdem M.R., Sancakdar O., Önok R.M. (2016). *Human Rights Handbook*, Ankara: Seçkin Publishing.

Book section:

Surname, N. (Year). Title of chapter, in Editor's N. Surname, Title of Book (Italic) (p. page range) City: Publisher.

Watson, J. (1998). Engineering Education in Japan After the Iwakura Mission, in I. Nish, *The Iwakura Mission in America and Europe: A New Assessment* (pp. 108-112), Surrey: Japan Library.

Journal article:

Surname, N. (Year). Article title, Journal name (Italic), Volume (Issue), page.

Caglar, S. (2012). Accessibility Rights of the Disabled and Their Accessibility in Türkiye, *Ankara University Faculty of Law Journal*, 61(2), 541-598.

Translation Article:

Sözer, A. (2019). "Human Rights and Freedom of Religion" (Trans. Hasan Tan). *TİHEK Journal*. Ankara: Human Rights and Equality Institution of Türkiye, 2(3), 104.

Web resources:

Surname, N. (Year). Title (Italic). Location of publication: Publisher. Retrieved from URL on date.

Karan, U. (2015). *The Principle of Non-Discrimination and Equality in Individual Application Decisions*, Ankara: Constitutional Court. Retrieved from http://www.anayasa.gov.tr/files/pdf/anayasa_yargisi/2015/8.pdf on December 5, 2020.

Turkish Grand National Assembly. *The Universal Declaration of Human Rights*. Retrieved from <https://www.tbmm.gov.tr/komisyon/insanhaklari/pdf01/203-208.pdf> on December 5, 2020.

Translation Books:

Surname, N. (Year). Title (Italic), (Trans. Name Surname). City: Publisher.

Freeman, M. (2008). *An Interdisciplinary Approach to Human Rights*, (Trans. A. Erkan Koca-Asena Topçubaşı). Ankara: United Publications.

Institutional publications:

Presidency of the Supreme Court. (2018). Decisions of the Supreme Court on Unification of Case Laws. Ankara: Presidency of the Supreme Court.

Source without author:

The 2009 NEA almanac of higher education. (2012). Washington DC: National Education Association.

TUBITAK. (2002). Scientific Publishing in the 21st Century: Goals and Approaches. Ankara: TUBITAK.

13. Manuscripts are rejected if they do not comply with the Academic Journal Publication Rules of the Human Rights and Equality Institution of Türkiye. Articles that are found to contain illegal and/or inappropriate parts after publication will be removed from the journal.
14. Authors are required to send their current titles, the institutions they work for, their communication addresses, telephone numbers and e-mail addresses, together with the article they want to be published, to the e-mail address article@tihek.gov.tr
15. Articles are sent to the referee by removing the names of the authors from the text, in accordance with the "blind review" system. The authors are not informed about which referee the article was sent to. If the referee does not find it appropriate to publish the article, this situation is reported to the author. If the referee's report contains corrections, the report is sent to the author without specifying the referee's name and it is reported that the article can be published after it is corrected according to the referee's report. This process continues until the referee approves the publication of the manuscript. If one of the referee reports is positive and the other is negative, a third referee evaluation is applied.
16. The Human Rights and Equality Institution of Türkiye has all kinds of publication rights of the articles accepted for publication. Authors have to sign the "Author Statement Form", which includes copyright transfer and legal responsibility, and send it to the Institution (scanned version can be sent by e-mail). The opinions in the articles published in the journal and the responsibility for these opinions belong to the author.
17. Authors whose articles are published are paid royalties within the framework of the "By-law on Copyright and Processing Fees to be Paid by Public Institutions and Organizations".

18. One journal is sent to the author free of charge.